

Scottish Pharmacy Board 28 January 2009

PUBLIC BUSINESS

Scottish Office of the Royal Pharmaceutical Society of Great Britain

Purpose

To discuss and agree proposals for determining future accommodation for the Scottish Office.

Strategic objective domain

- Provide strategic leadership and support for pharmacy practice in Scotland.

Action required

Scottish Pharmacy Board is asked to discuss and agree proposals for determining and progressing future accommodation requirements for the Scottish Office.

1. Background

At the Board meeting in October 2008 the Board was updated on a constructive meeting that took place in September to fully appraise the President of the future requirements for the Society's premises in Scotland.

As a result of that meeting it was decided that the next step was to organise an Options Appraisal with an independent facilitator to consider the agreed options against a set of weighted criteria.

Tribal Consulting were engaged by the Scottish Pharmacy Board to undertake a non-financial benefits appraisal and risk assessment in relation to the accommodation requirements of the Scottish Office. Tribal Consulting, with input from Culverwell Property Consultants, facilitated a benefits assessment workshop held on 19th November and a risk assessment workshop on 10th December 2008.

Within the non-financial benefits appraisal assessment a list of benefit criteria (drafted from the agreed functional and specification requirements) was weighted and ranked in order of importance by the Board. This was then expanded into a detailed long list of options. This added more clarity to the proposed options and enabled a short list to be selected. Each of the short listed options was ranked and weighted against the benefit criteria by Board members.

In the next stage of the process key qualitative risks were identified and ranked against each of the short listed options.

The Board recognises that the window of opportunity for premises to be bought is narrowing with the progression towards the establishment of the new Professional Leadership Body. It was agreed at the end of the non-financial benefits appraisal and risk assessment that the next step would be to look at suitable available premises in line with the outcome of both workshops.

It was also deemed important to keep Council aware of the process being undertaken to find suitable accommodation for the Scottish Office.

2. Risk Implications

Without adequate accommodation the Society's Scottish Office will not be able to undertake the full range of functions required to support the Scottish Pharmacy Board and the membership in Scotland.

3. Resource Implications

The resource implications of any solution will be very significant and are currently unbudgeted.

Lyndon Braddick

Secretary to the Board