

## SCOTTISH PHARMACY BOARD

Meeting to be held on Wednesday 1 October 2008 at 36 York Place,  
Edinburgh EH1 3HU.

The Board meeting will commence at 10.30 in the Board Room.

### Agenda

#### PUBLIC BUSINESS

1. **Welcome and Apologies**
2. **Declaration of Interests**
3. **Confirmation of Board Meeting Minutes - Wednesday 11 June & Wednesday 9 July 2008**  
Board Members to approve minutes from the previous Board Meetings on Wednesday 11 June and Wednesday 9 July 2008.
4. **Matters Arising**
5. **Communications Working Group – update**  
Alistair Jack (Chair of the CWG) will take the lead to update the Board Members on the main issues considered by the Communications Working Group.

The Board is asked to agree:

- the final draft of the artwork for the exhibition stands (Appendix 1)
- the final draft proposal for the Virtual Branch network and Members Ezine (Appendix 2)
- the final draft proposal for the Survey Panel (Appendix 3)
- to liaising with the Cross Party Groups (Appendix 4)

and note:

- arrangements for university visits
- joint working with Community Pharmacy Scotland
- contact with MSPs
- media campaigns
- Rx Factor
- SPB Holyrood exhibition

(Item 08.10/SPB/22 & Appendices 1, 2, 3 & 4)

6. **Branch Survey Results**  
Derek Stewart to report the results from the Robert Gordon University survey: *A cross sectional survey of Scottish pharmacists' views, experiences and attitudes towards the branches of the RPSGB and their functions.* (Item 08.10/SPB/23 & Appendix 1)

- 7. Pharmacy Regulation and the General Pharmaceutical Council**  
Wendy Harris, Deputy Registrar and Director of Regulation, to update the Board members on the progress of pharmacy regulation and the Section 60 Order to establish the General Pharmaceutical Council (GPhC).
- 8. Professional Leadership Body**  
Nigel Clarke, Chair of the Transitional Committee, to provide an update to Board members on the new professional body.  
And to receive an update from Board members who represent the Board at TransCom meetings and their working groups.
- 9. Scottish Pharmacy Board Representation**  
To receive an update from Board members who represent the Board at various meetings including the National Sexual Health Advisory Committee, Responsible Pharmacist Standards & Guidance Steering Group, National Clinical Assessment Service (NCAS) and Scottish Advisory Committee on Drugs Misuse (SACDM).
- 10. Council and National Pharmacy Boards Liaison Group**  
Chairman and Vice Chairman to report on the last meeting of the Liaison Group held on Wednesday 24 September.
- 11. Process for Developing Policy**  
To discuss a paper to be presented to Council at the October meeting. (Item 08.10/SPB/24 & Appendix 1 – to follow by email)
- 12. Co-Payments**  
To consider and comment on the English Pharmacy Board's response to the Department of Health review of co-payments. (Item 08.10/SPB/25 & Appendix 1)
- 13. NHS Pharmacy Education and Development Committee**  
To consider the request to nominate a representative to the NHS Pharmacy Education and Development Committee. (Item 08.10/SPB/26 & Appendices 1, 2 & 3)
- 14. Scottish Office of the Royal Pharmaceutical Society of Great Britain**  
To provide an update on the accommodation for the Scottish Office.
- 15. Programme of Meetings for 2009**  
To confirm the programme of Board meetings and Strategy & Discussion days for 2009. (Item 08.10/SPB/27 & Appendix 1)
- 16. Any Other Competent Business**  
Members should inform the Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any Other Competent Business.
- 17. Date of Next Meeting**  
Wednesday 28 January 2009