

## SCOTTISH PHARMACY BOARD

Meeting to be held on Wednesday 11 June 2008 at 36 York Place,  
Edinburgh EH1 3HU.

The Board meeting will commence at 10.30 in the Board Room.

### Agenda

#### PUBLIC BUSINESS

1. **Welcome and Apologies**
2. **Declaration of Interests**
3. **Election of Chairman**  
To elect the Chairman of the Scottish Pharmacy Board, as detailed in Appendix G of the Handbook.
4. **Election of Vice-Chairman**  
To elect the Vice-Chairman of the Scottish Pharmacy Board, as detailed in Appendix G of the Handbook.
5. **Adoption of National Pharmacy Boards Governance Handbook and Standing Orders**  
To adopt the Handbook and the Standing Orders (Appendix F) of the National Pharmacy Boards.
6. **Confirmation of Board Meeting Minutes - Wednesday 9 April 2008**  
Board Members to approve minutes from the previous Board Meeting on Wednesday 9 April 2008.
7. **Matters Arising**
8. **Scottish Pharmacy Board Working Groups**  
To review and agree the remit and membership of the Board's Working Groups and Board representation on other external groups. (Item 08.06/SPB/15 & Appendix 1, 2, 3 & 4)
9. **Communications Working Group – update**  
Frank Owens (Chair of the CWG) will take the lead to update the Board Members on the main issues considered by the Communications Working Group. The Board is asked to agree:
  - the final draft of the Annual Report 2007 – 2008and note:
  - Arrangements for university visits
  - Contact with MSPs
  - *Communications Strategy: Action Plan to promote the role of the new Professional Body*
  - Media Campaigns
  - NHS 60<sup>th</sup> Anniversary

- Scottish Pharmacy Board Roadshows
10. **Professional Leadership Body**  
Rose Marie Parr, to update the Board members on the new professional leadership body.
  11. **Pharmacy 2020**  
Amanda King, Pharmacy 2020 Project Manager, will provide an update to Board members on Pharmacy 2020. (Item 08.06/SPB/16 & Appendix 1)
  12. **Veterinary Pharmacy Group**  
Andrew Cairns, Veterinary Pharmacist, to update the Board on the work of the Veterinary Pharmacy Group.
  13. **Action Plan 2008**  
To agree the Scottish Pharmacy Board Action Plan 2008. (Item 08.06/SPB/17 & Appendix 1)
  14. **Branch Secretaries**  
To provide an update from the Branch Secretaries meeting held on Tuesday 10 June.
  15. **Programme of Meetings for 2009**  
To confirm the programme of Board meetings in 2009 and discuss arrangements for the Branch Secretaries' meeting and Annual Meeting of members in Scotland. (Item 08.06/SPB/18 & Appendix 1)
  16. **Any Other Competent Business**  
Members should inform the Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any Other Competent Business.

**For information:**

The following items are circulated for information only. The Board is asked to note the report. Questions on the detail of should be addressed to the staff lead *outside* the Board meeting. If a Board member wishes to discuss the detail of this paper, please notify Marie Stewart, PA to Director, at least 48 hours before the commencement of the Board meeting.

- Scottish Government Drug Strategy  
<http://www.scotland.gov.uk/Publications/2008/05/22161610/0>

17. **Date of Next Meeting**  
Wednesday 1 October 2008