

SCOTTISH PHARMACY BOARD

Meeting to be held on Wednesday 30 January 2008 at 36 York Place, Edinburgh EH1 3HU.

The Board meeting will commence at 10.30 in the Board Room.

Agenda

PUBLIC BUSINESS

- 1. Welcome and Apologies**
- 2. Declaration of Interests**
- 3. Confirmation of Board Meetings Minutes – Wednesday 24th October and Wednesday 5th December 2007**
Board Members to approve minutes from the previous Board Meetings on Wednesday 24th October and Wednesday 5th December 2007.
- 4. Matters Arising**
- 5. Clarke Inquiry**
Rose Marie Parr, Chair, will take the lead to update Board members on the Formal Evidence Session attended by representatives from the Board on Thursday 10th January 2008.
- 6. Business Plan 2008**
To review and agree the Business Plan for 2008. (Item 08.01/SPB/01 & Appendix 1)
- 7. Communications Strategy and Plan 2008**
To review and agree the Communications Strategy for 2008 (Item 08.01/SPB/02 & Appendix 1).
- 8. Support for Branches**
To review the proposals that the Board may wish to adopt from the Joint meeting of the SPB and Branch Secretaries and agree an initial plan. (Item 08.01/SPB/03 & Appendix 1 and 2)
- 9. Scottish Office Open Day**
To revise and agree the plan for the Scottish Office Open day on Sunday 27 April 2008. (Item 08.01/SPB/04 & Appendix 1)
- 10. Annual Meeting**
To decide whether the Board will hold a series of events such as roadshows instead of an Annual Meeting. (Item 08.01/SPB/05)

11. Any Other Competent Business

Members should inform the Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any Other Competent Business.

For information:

The following items are circulated for information only. The Board is asked to note the report. Questions on the detail of should be addressed to the staff lead *outside* the Board meeting. If a Board member wishes to discuss the detail of this paper, please notify Marie Stewart, PA to Director, at least 48 hours before the commencement of the Board meeting.

- Election timetable 2008 (Appendix 1)

12. Date of Next Meeting

Wednesday 9 April 2008