

Example of Methadone Register

Misuse of Drugs Act

Register

Of

Methadone

Any stereoisomeric form and any preparation
or product containing any of these substances or their salts

Obtained or Supplied

This register contains
2 pages for purchases
48 pages for sales

Pharmacy.....

.....

Month / Year.....

Published by
Freelance Needle Exchange Ltd
342 Wellington Street, Grimsby, N E Lincolnshire, DN32 7JR

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The Freelance NX Methadone CD register

Instructions for use

This CD register is a little different to those that you will be familiar with. It is designed to allow much faster daily entries than the traditional register and is thus ideal for the regular supply of Methadone. It is vitally important for you to familiarise yourself with it so that it is completed correctly in accordance with the spirit of the Misuse of Drugs Act. This early production version is not in total accordance with the Act, but is being supervised by the Pharmacy Officer of Humberside Police.

Firstly, the register is designed so that each patient supplied has a single page of their own. This means that the name and address of the person supplied needs only to be entered once at the start of the month or the start of their treatment. Enter each patient into the book in alphabetical order on the 1st (or first working day) of the month. Those patients starting treatment mid-month will have to have the next available page. Even patients who present a single prescription during a month will need to have a separate page to themselves. The same is true for any medication that you may need to have destroyed by an appointed person. If a patient is on two forms of Methadone (liquid and amps for example) you will need to have a separate page for each form of medication.

Secondly, this register is designed to last for one calendar month only. You will need to start a new register for each new month. If you have a large number of patients, it may be that you will need to spread your entries over two registers. But what is vitally important at the end of each month is to rule off the unused sections of each page (obtained and supplied) and each totally unused page.

Looking at the patient record page in detail, here are some of the key points that you will need to take note of.

1. In case the patient moves address during the month, there are two new address boxes that can be used to record these changes. Please ensure that the date of the change of address is also noted
2. It is not unknown for patients to move prescribers and it is also possible to record up to two changes each month. Again, please ensure that the date of the change is recorded.
3. You will notice that there are more than 31 boxes in which to record supplies. This takes into account that under certain circumstances, patients could have more than one supply during a day.
4. It is not legally required for the register to be filled by the pharmacist. Thus, if the entries have been made by a dispensing technician, the pharmacist can make a signature against each entry.

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