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Procedure for the appointment of NPB members to the Assembly for 2010 only

The Royal Charter amendments make specific provision for the composition of the PLB Assembly:

8.(1) The control, direction and management of the policies and affairs of the Society shall be vested in the Assembly consisting of ;

- (a) the Chair and Vice-Chair of the English Pharmacy Board established by the Society by regulation (“EPB”);
- (b) five elected members of the EPB appointed by the EPB;
- (c) the Chair of the Scottish Pharmacy Board (“SPB”) established by the Society by regulation;
- (d) one elected member of the SPB appointed by the SPB;
- (e) the Chair of the Welsh Pharmacy Board (“WPB”) established by the Society by regulation;
- (f) one elected member of the WPB appointed by the WPB;
- (g) a person who in the opinion of the Society is a pharmaceutical scientist, appointed by the persons specified in (a), (c) and (e) acting jointly, or appointed by the Assembly in accordance with regulations;
- (h) a person, who is not a member of the Society, appointed by the persons specified in (a), (c) and (e) acting jointly, or appointed by the Assembly in accordance with regulations; and
- (i) a member of the Society, in such class or category of membership as may be determined by the Assembly, appointed by the universities in Great Britain awarding degrees accredited by the General Pharmaceutical Council for the purposes of registration as a pharmacist

The Royal Charter states that the Chairs of all the NPBs and the Vice Chair of the EPB will be Members of the Assembly. The other members of the Assembly from the NPBs will be appointed by the NPB that they are elected members of. N.B Co-options to the NPBs will not be eligible to be appointed to the Assembly.

Voting Procedure

The appointment of NPB members to the Assembly will be held entirely in public business, with the voting recorded, at the start of business on the first formal meeting of the newly elected National Pharmacy Board meetings. Nominations can be made at the meeting. NPB members may nominate themselves or others and all nominations must be seconded by another NPB member who is present at the meeting. All nominees must be present at the meeting. The Director of the Country Board will read the names of the candidates and each candidate will be invited to make a short supporting speech of no more than two minutes. Successful candidates will be invited to make a short statement following their election. Nominations will close before the first vote is taken. Nominees may vote for themselves. Voting will be by a secret ballot at the meeting of those members present who are entitled to vote. Each candidate standing for appointment to the Assembly shall make a declaration of interests at the time of their nomination. The voting shall be reported to the Assembly and recorded in the

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minutes. Once the elections have been completed, the names of the successful candidates will be published.

The election procedures for each NPB are set out below.

English Pharmacy Board

The Royal Charter makes provision for five elected members of the EPB to be appointed to the Assembly in addition to the Chair and Vice Chair of the EPB. In the event that there are only five candidates nominated to the Assembly the EPB will be asked to affirm that those persons are duly appointed. If there are more than five candidates then a secret ballot will be held using a OMOV.

The EPB candidates that receive the highest number of votes by the OMOV system will be elected to the Assembly. If two or more candidates tie with the lowest number of votes, a separate ballot involving only those candidates will be held to decide which of these candidates is to be elected. If there is still a tie after this second ballot, the meeting will be adjourned for five minutes and on its resumption, the candidates will be asked to make a further supporting speech in support of their nominations for the Assembly position. A further vote will then be taken. If the vote is still tied the Chair will be asked to make the decision on who will sit on the Assembly.

Scottish Pharmacy Board

The Royal Charter makes provision for one elected member of the SPB to be appointed to the Assembly in addition to the Chair of the SPB. Although the Royal Charter does not specify that the second member of the SPB on the Assembly should be the Vice-Chair, the SPB may wish to consider this. In the event that there is only one candidate nominated to the Assembly the SPB will be asked to affirm that person as duly appointed. If there are more than one candidate then a secret ballot will be held using a OMOV.

The SPB candidate that receives the highest number of votes in a OMOV will be elected to the Assembly. If two or more candidates tie with the highest number of votes, a separate ballot involving only those candidates will be held to decide which of these candidates is to be elected. If there is still a tie after this second ballot, the SPB meeting will be adjourned for five minutes and on its resumption, the candidates will be asked to make a further supporting speech in support of their nominations for the Assembly position. A further vote will then be taken. If the vote is still tied the Chair will be asked to make the decision on who will sit on the Assembly.

Welsh Pharmacy Board

The Royal Charter makes provision for one elected member of the WPB to be appointed to the Assembly in addition to the Chair of the WPB. Although the Royal Charter does not specify that the second member of the WPB on the Assembly should be the Vice-Chair, the WPB may wish to consider this. In the event that there is only one candidate nominated to the Assembly the WPB will be asked to affirm that person as duly appointed. If there are more than one candidate then a secret ballot will be held using a OMOV.

The WPB candidate that receives the highest number of votes in a OMOV will be elected to the Assembly. If two or more candidates tie with the highest number of votes, a separate ballot involving only those candidates will be held to decide which of these candidates is to be elected. If there is still a tie after this second ballot, the WPB meeting will be adjourned for five minutes and on its resumption, the candidates will be asked to make a further supporting speech in support of their nominations for the Assembly position. A further vote will then be taken. If the vote is still tied the Chair will be asked to make the decision on who will sit on the Assembly.

Michele Savage
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