

ENGLISH PHARMACY BOARD

Minutes of the meeting held Wednesday 29 October 2008 in room 111, 1
Lambeth High Street, London SE1 7JN

PUBLIC BUSINESS

Present

Chairman	Beth Taylor
Vice-Chairman	Richard Daniszewski
Seema Agha	Martin Astbury
Paul Bennett	Jonathan Buisson
Gail Curphey	Brian Curwain
Sid Dajani	Lindsey Gilpin
Rachael Lemon	David Miller
Steve Wicks	David Mottram

In Attendance

Howard Duff	Director for England
Martyn Schofield	Deputy Head of Corporate Secretariat
Nigel Clarke	Chair, TransCom
Wendy Harris	Director of Regulation

Observers

Jonathan Mason	Clinical Director, DH
Michael Keen	London Forum
Nimesh Dhokia	Lincoln and District
John Balmford	Cheltenham and Gloucester
Annees Ahmed	Grimsby
Vanessa Taylor	Brighton and District
Finlay Royle	South East Metropolitan

08/49 Welcome & introductions

The Chair welcomed Jonathan Mason, Health Czar and Michael Keen, observer from London Forum to the meeting.

08/50 Apologies

Apologies for absence were received from Catherine Duggan. Apologies for leaving early were received from Rachael Lemon.

08/51 Declaration of interests

Pharmacy in England

Jonathan Buisson declared that he would be replying to the Pharmacy in England white paper in the Boots Plc submission.

Paul Bennett declared that he was Chair of the National Pharmacy Association.

08/52 Minutes from the meeting held on 2 July 2008

The minutes from the meeting held on 2 July 2008 were agreed to be a correct record subject to the correct spelling of Daniszewski on page 3.

08/53 Matters arising

Minute 08/22 – Veterinary Pharmacists Group

The report had been submitted to the Education Committee for consideration.

Minute 08/42 – Polyclinics

Information was needed on appropriate contacts at Macclesfield for the research to go forward.

Minute 08/43.2 – PhwSI

The communications working group would consider the communications plan for the launch of the pharmacists with special interests frameworks at their meeting in November 2008.

Minute 08/43.5 – Liaison between Primary Care Trusts and Locum Pharmacists

Lindsey Gilpin advised that work on this issue had been halted until further information on supplementary lists was available.

Minute 08.45 – Electronic Prescription Service

Howard Duff advised that a successful IT conference had been held on 14 October where discussion had centred on the potential for release 2 and Connecting for Health.

08/54 Section 60 Order

The Chair welcomed Wendy Harris, Director of Regulation & Deputy Registrar, to the meeting.

Wendy Harris gave a presentation on the S60 Order, a copy of which is attached to these minutes. Mrs Harris advised that the S60 Order was not yet complete and it was still unclear when it would be finalised. However work was being undertaken with the CHRE and the other regulators to implement some of the likely outcomes from the *Trust Assurance & Safety White Paper* which included looking at the possibility of sharing premises in Scotland and Wales.

In discussion the Board considered if students would be regulated, civil & criminal liability and accreditation.

Mrs Harris advised that an Education Strategy Day had been held at which education in the GPhC and the new professional body was discussed. A broad consensus from members who attended the day about the interplay of education in the different organisations had been achieved and the follow-up Strategy Day on 31 October 2008 would consider individual education for recipients.

The Chair thanked Mrs Harris for her presentation.

08/55 TransCom Prospectus

The Chair welcomed Nigel Clarke, Chair of TransCom to the meeting and advised that members of the Boards would receive a copy of the TransCom prospectus within the next few days.

Mr Clarke advised that the Prospectus for the new professional body was due to be discussed by Council on 6 November 2008 and that it would become a public document shortly thereafter.

The principal focus to the Prospectus was the services that would be offered to members of a new professional body. The core services would be CPD, revalidation, some remedial support and postnominals. The idea was that for whatever stage of career a pharmacist was at the appropriate services could be accessed at the professional body.

In discussion the following points were made:

- It was likely that there would be increased responsibility for members of the Boards if the interim governance arrangements for the professional body were agreed.
- There would need to be significant geographical flexibility when considering local leadership services around the countries.
- Equality and diversity was a leadership issue and it would be the responsibility of the professional body to ensure it represented all sectors of the membership.
- The membership's views of the Society needed to change and it needed to be made clear that the professional body was to be a new organisation and not a revamped Society.
- There needed to be engagement with employers to ensure their support for the new professional body.

The Chair thanked Nigel Clarke for attending the meeting and asked members to use SharePoint to discuss the Prospectus once it had been circulated.

08/56 Jonathan Mason – National Clinical Director

The Chair invited Jonathan Mason, one of the new National Clinical Directors, to introduce himself and outline his role and advise on how the Board could work with him to achieve some of the recommendations from *Pharmacy in England White Paper*.

Jonathan Mason advised that he had been employed to deliver the White Paper on policy and strategy as well as ensuring that the *Next Stage Review* was incorporated into the action plans. Jonathan Mason advised that he would ensure that the views of the Board were taken back to the Department of Health as well as being an accessible contact for pharmacists.

The Chair thanked Jonathan Mason for attending the meeting and hoped that this would be the start of a successful partnership for pharmacy.

08/57 National Pharmacy Boards as the professional voice of the Society

Howard Duff introduced paper 08.10/EPB/34 and advised that the role of the Boards was changing and that they would play a key role in promoting the professional voice of the Society in the run up to the de-merger.

In discussion the following points were made:

- The tone of voice used when negotiating and contacting the Department for Health needed to be more robust
- It would be vital to pre-sell the concept of a professional body to the membership
- It was important to engage with practising pharmacists in rural areas where the presence of dispensing doctors was a real concern
- Partnership working with APTUK should begin immediately

- There was strength in sectoral representation
- The Policy & Communications Forum could be asked to produce a roadmap that would detail how the Society would change in the coming months
- Leadership requires being visionary but also means informing members of what is being done on their behalf

The English Pharmacy Board

agreed

- i. that topical membership issues would be canvassed during 2009 and addressed through articles in the pharmacy press; and
- ii. that greater uses for *Pharmacy Now* be explored in promoting the professional voice of the Society.

08/57 Work programme for 2009 & key objectives

The Chair introduced paper 08.10/EPB/35 and requested that a completed version of the objectives be produced that could be used when promoting the Board with external organisations.

Howard Duff advised that he would be contacting all members of the Board individually before 2009 to discuss their views on the objectives and to discuss how the Board should move forward in 2009. These discussions would form the basis for the strategy day on 28 January 2009.

The Board commended the *Medicines in Commissioning* document and Brian Curwain advised that the national prescribing documents were due to be launched in January 2009 and the Board would need to be aware and promote as appropriate.

The Board requested that exact timescales and links be made between objectives and that the issue of locums be raised with the Welsh Pharmacy Board.

English Pharmacy Board

agreed

- i. that the objectives be grouped together with exact timescales detailed;
- ii. that the Welsh Pharmacy Board be contacted regarding locums.

08/58 Pharmacy in England consultation response

Howard Duff updated the Board on the draft consultation response and tabled the latest version of the response. Gregor McKirdy, Policy Analyst, was welcomed to the meeting and would be incorporating all final comments into the submission.

The Chair advised that there had been lengthy discussions from Board members on SharePoint so it was proposed that the issues of debate, namely PNAs, supplementary lists and dispensing doctors be concentrated upon at the meeting.

English Pharmacy Board

agreed

- i. that the views from the meeting be incorporated into the consultation response and posted onto SharePoint; and

- ii. that intelligence be shared with other pharmacy bodies in order to strengthen key points in the recommendations.

08/59 NHS Choices

Howard Duff introduced paper 08.10/EPB/36 and advised that NHS Choices offered an excellent opportunity for promotion of pharmacy and what it can offer.

The Chair requested that the previous work undertaken on NHS Direct was taken forward with NHS Choices to avoid unnecessary repetition of work already completed.

English Pharmacy Board

agreed

- i. to strategically endorse the promotion of pharmacy on NHS Choices; and
- ii. that work undertaken for NHS Direct be incorporated.

08/60 Harmonisation of Accreditation

Gail Curphey updated the Board on the work undertaken by the Harmonisation of Accreditation team. This included a meeting in August with DH/NHS employers who had tasked the team with preparing a paper detailing costs of the scheme. A follow up meeting was planned for 1st December 2008 at which the paper would be presented with the costs estimated to be in the region of £250,000.

Another meeting had been held in September with Sally Greensmith from the SE Coast and all her PCTs who had expressed support for the scheme. They had all signed up to the HAG principles and are currently using the C&TFs which are available.

The BPC breakfast meeting had proved to be a small event but had attracted people interested in promoting HAG including a representative from Australia who was running a similar programme for MURs.

Howard Duff advised that the HAG had been discussed during a recent meeting with Keith Ridge and Jeannette Howe.

Gail Curphey requested that a paper be written that detailed explicitly how the Society would help promote the HAG.

The Chair thanked Gail Curphey for her continuing work on the scheme.

English Pharmacy Board

agreed

- i. that a paper be written on behalf of the Board detailing how it will support the work of the HAG.

08/61 Update on meetings attended

Conservative Party Conference

The Chair advised that the fringe event sponsored by the Society had been very successful with a high quality of discussion. Time at the conference was well spent and effectively planned and was deemed a good use of resources.

Labour Party Conference

Howard Duff had attended the Conference on behalf of the Board and advised that the Health fringe event sponsored by the Society had been well attended.

The Chair thanked Charles Willis, Head of Public Affairs, for his successful organisation of both events and for ensuring value for money.

UK Pharmacy Show

Lindsey Gilpin, Jonathan Buisson and Sultan Dajani had attended the UK Pharmacy Show to provide presentations on the work of the Board and issues of topical interest for pharmacists.

Lindsey Gilpin advised that the presentations had been well received but the seminars had attracted only a small audience.

The Board agreed that it would be important to ensure that the appropriate venue and events were chosen in future, although it was helpful the learning experience of the UK Pharmacy Show to prepare for future events.

Medicines, Pharmacy & Industry

Howard Duff advised that he had met with Felicity Harvey and frustration had been expressed over EPS2 and systems suppliers. It was agreed that the Board needed to stay close to the issue and that a substantive item be brought to the strategy day in January 2009.

English Pharmacy Board

agreed

- i. that EPS2 be discussed during the strategy day on 28 January 2009.

08/62 Communications working group

The Chair introduced paper 08.10/EPB/37.

English Pharmacy Board

noted the paper.

08/63 Leadership and Innovation

The Chair introduced paper 08.10/EPB/38 and advised that the project was successfully progressing.

Steve Wicks advised that he had met with Anne Adams, Head of Professional Leadership, to discuss pharmaceutical drug companies producing leadership roles and resource implications. During the meeting it had transpired that to roll out the leadership programme would require significant resources.

David Miller suggested that working in partnership may prove more effective in sharing the costs of the scheme as well as promoting it amongst health partners.

English Pharmacy Board

- i. noted the progress to date; and
- ii. assigned Gail Curphey and David Mottram as Board champions to the programme.

08/64 SharePoint microsite

Howard Duff updated the Board on the microsite and advised that it seemed to be working well. If any member would like to know how to turn off the email alerts that were automatically sent in the event of information being added or removed from the site then to contact Martyn Schofield.

Steve Wicks congratulated Andy Langer, Head of IT, for the successful implementation of the site.

08/65 Any other business

London 2012

David Mottram advised that the 2012 Olympics Medical Executive (headed by Dr. Richard Budget and Ms Pam Venning) had established and appointed six Clinical Leads for the Games. One of these was for Pharmacy and the Lead Pharmacist was Mark Stuart. Mark has invited David Mottram to be part of the Pharmacy Team.

The Pharmacy Team would be fully drawn up and operational by April 2009. The remit would be to set up all pharmaceutical needs for the Games. This would include

- Establishing a pharmacy within the Olympic Village, including all the legislative requirements that were needed.
- Ensuring the pharmacy was staffed with pharmacists and technicians throughout the period of the Games.
- Drawing up a formulary.
- Sourcing and procuring drug supplies.
- Establishing links with other healthcare systems within the Games and with healthcare settings outside the Village.
- Developing education and training for pharmacists and technicians both within the Village and in the Greater London area.

David Mottram advised that this was a major undertaking and was seeking the help and support of a number of organisations and individuals, including the English Pharmacy Board.

Mark Stuart has arranged a preliminary meeting at RPSGB on 11 November 2008 at which David Mottram would attend.

If any member of the Board needed any further information at this time, then to get in touch with David Mottram directly, otherwise regular reports would be submitted to the Board.

08/66 Dates of next meetings

The dates of the future meetings were noted.

Strategy Day

Wednesday 28 January 2009

English Pharmacy Board

Wednesday 4 March 2009

Wednesday 24 June 2009

Wednesday 16 September 2009

Wednesday 25 November 2009

Communications Working Group

Wednesday 12 November 2008

The Chair thanked everyone for attending and closed the meeting.