

## ENGLISH PHARMACY BOARD

Meeting to be held on Wednesday 2 July 2008 at AstraZeneca, Alderley Park, Macclesfield, Cheshire, SK10 4TF

The Board meeting will be held from 1000-1500 in Sir James Black Conference Suite

### Agenda

#### PUBLIC BUSINESS

1. **Handbook and Standing Orders**
2. **Election of Chair of English Pharmacy Board**
3. **Election of Transcom Representative & Deputy**  
To discuss and agree the representative and deputy from the English Pharmacy Board on the Transitional Committee (Transcom) (*attached at 08.07/EPB/22 – staff lead David Pruce, Director of Practice & Quality Improvement*)
4. **Election of Vice-Chair of English Pharmacy Board**
5. **Welcome**  
RPSGB Staff  
Howard Duff, Director for England  
Patrick Stubbs, Head of Marketing and Membership  
  
AstraZeneca  
Rachael Jones, Global Publications Manager and PR officer for South Cheshire Branch  
Beverley Greenway, Global Publications Manager  
Angela Ward, Patient Safety Scientist  
Sarah Dilworth, Senior Project Scientist, Pharmaceutical Development and Pre-reg Tutor  
Jennifer Mains, Pre-reg pharmacist  
  
Branches & Regions  
David Andrews – Macclesfield Branch  
Shane Artis – Macclesfield Branch  
Fay Hartley – Stockport Branch  
Caroline Millest – Macclesfield Branch  
  
RSPGB Council  
Steve Acres – Pharmacy Technician member of Council
6. **Declaration of interests**
7. **Minutes from meeting held on 16 April 2008**
8. **Matters arising**  
08/22 – Presentation from Veterinary Pharmacists Group  
Veterinary Pharmacist Group proposals for undergraduate curriculum (*attached at 08.07/EPB/23 – staff lead David Pruce, Director of Practice & Quality Improvement*)
9. **Industrial Pharmacists' Group**  
Verbal report and update on IPG and related issues by Mike Parker, Chairman Industrial Pharmacists' Group.

**10. Polyclinics**

To consider and agree (*attached at 08.07/EPB/24, staff lead Eileen Neilson, Head of Policy Development*)

**11. Update from key objectives**

Board members to update on the key objectives (*attached at 08.07/EPB/25, staff lead David Pruce, Director of Practice & Quality Improvement*)

**11.1 HAG to NAG Action Plan**

To agree the timetable and forward plan of actions (*attached at 08.07/EPB/26, staff lead Meghna Joshi, Senior Professional Support Pharmacist*)

**11.2 Pharmacists with Special Interests (PhWSI)**

To note the work to date on the PhWSI guidance (*attached at 08.07/EPB/27, staff lead Meghna Joshi, Senior Professional Support Pharmacist*)

**11.3 Pharmacy in England *Building on strengths – delivering the future***

To note the minutes of the EPB Pharmacy in England working group and to receive a verbal update on the work to date (*attached at 08.07/EPB/28, staff leads David Pruce, Director of Practice & Quality Improvement and Eileen Neilson, Head of Policy Development*)

**11.4 Multidisciplinary Engagement**

To consider and agree the proposals for a multidisciplinary forum (*attached at 08.07/EPB/29, staff lead David Pruce, Director of Practice & Quality Improvement*)

**11.5 Liaison between Primary Care Trusts & Pharmacists**

To consider recommendations from Board member Lindsey Gilpin to improve communications between PCTs and pharmacists (*attached at 08.07/EPB/30*)

**12. Developments in Healthcare IT**

To note the developments in healthcare IT (*attached at 08.07/EPB/31*)

**13. Electronic Prescription Service**

To discuss issues on the electronic transfer of prescriptions and the implications on pharmacy practice (*attached at 08.07/EPB/32, staff lead David Pruce, Director of Practice & Quality Improvement*)

**14. Communications Working Group**

Update on actions from the working group (*attached at 08.07/EPB/33, staff lead Martyn Schofield, Deputy Head Corporate Secretariat*)

**15. Dates of next meetings**

English Pharmacy Board

Wednesday 29 October 2008 from 1030-1530

Wednesday 4 March 2009 from 1030-1530

Wednesday 24 June 2009 from 1030-1530

Wednesday 16 September 2009 from 1030-1530

Wednesday 25 November 2009 from 1030-1530

Communications Working Group

Tuesday 29 July 2008 from 1030-1300