

ENGLISH PHARMACY BOARD

Pharmacy in England Working Group

Minutes of the meeting held Tuesday 22 April 2008 at 1 Lambeth High Street, London, SE1

Private & Confidential

Present

Chairman	Paul Bennett
Jonathan Buisson David Mottram	Sultan Dajani Gail Thomas
David Pruce	Director Practice & Quality Improvement

In Attendance

Martyn Schofield	Deputy Head of Corporate Secretariat
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1. Apologies

David Miller

2. Declaration of Interests

Sultan Dajani – independent community contractor
David Mottram - Stafford School of Pharmacy
Jonathan Buisson - Boots UK
Paul Bennett - member of PSNC, NPA

3. Remit and Composition

The remit and composition of the working group was circulated at 08.04/EPBP/01. It was agreed that the work from the Group would form part of an ongoing communications strategy and not just a 'response' to the White Paper. There would need to be engagement with all stakeholders to ensure effective implementation and promotion of the recommendations.

The Chairman advised that Council members would need a thorough understanding of the issues contained within the White Paper and some of the recommendations covered GB wide issues, such as education. However the bulk of the work was England only and would be led by the English Pharmacy Board.

In discussion the following points were noted:

- Education issues still concerned England and therefore the English Pharmacy Board, as well as the other Boards, may wish to input
- What outputs would the membership see from the work carried out on the White Paper? It was important to always place the profession at the centre of any work carried out by the Board.
- The White Paper offered an opportunity for the Board's vision for the future professional body to be shared and promoted.

4. Public Affairs

Charles Willis, Head of Public Affairs, could not attend the meeting but had advised that in order to quickly promote the work contained within the White Paper he needed guidance on the following:

- Gaps contained in the recommendations
- The work areas that the Board wanted to concentrate on
- How the Board would start work on the recommendations

It was agreed that these areas would be covered as the working group progressed.

5. Pharmacy in England *Building on strengths – delivering the future*

David Pruce, Head of Practice & Quality Improvement, advised that the paper did not detail a new direction for pharmacy but rather listed *how* existing schemes and programmes would be effectively delivered. These included current difficulties pharmacists had with getting their services commissioned. The paper did not suggest how pharmacy organisations could work more effectively with other health professionals.

In discussion the following points were noted:

- The current weaknesses in the pharmacy profession needed to be studied in conjunction with the opportunities offered by the White Paper – such as PCT capacity, 100 hour pharmacies, LPCs, skill mix.
- It was important that the English Pharmacy Board was highlighted as the specialist in taking forward the recommendations from the White Paper but to also work collaboratively with other organisations to get the best results for the profession.
- The working group needed to identify the unique contribution that they could make to the recommendations and to also identify where other organisations would be more effective.

The Chairman advised that it was equally important to identify the omissions in the report and to keep in mind the swift timelines for the implementation of many of the recommendations.

The working group went through Annex 2 of the Pharmacy in England paper and identified an initial list of who should lead and which organisations could be worked with in collaboration. This list is attached to these minutes at Appendix 1.

Key Messages

The Chairman advised that the second consultation document was due to be published in the summer 2008 and it would be important to ascertain what key proposals would be emphasised in this report.

6. Date of next meeting

Friday 16 May 2008 from 1200-1500.

ENGLISH PHARMACY BOARD

Pharmacy in England Working Group

Minutes of the meeting held Friday 16 May 2008 at 1 Lambeth High Street, London, SE1

Private & Confidential

Present

Chairman	Paul Bennett
Jonathan Buisson	Sultan Dajani
David Miller	David Mottram
Gail Thomas	
David Pruce	Director Practice & Quality Improvement

In Attendance

Martyn Schofield	Deputy Head of Corporate Secretariat
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1. Apologies

None.

2. Declaration of Interests

Sultan Dajani – Independent community contractor
David Mottram - Liverpool John Moores University
Jonathan Buisson - Boots UK
Paul Bennett - Chairman NPA, member of PSNC and CCA Board
David Miller - Guild of Healthcare Pharmacists

3. Minutes from the meeting held on 22 April 2008

The minutes were agreed to be a correct record.

4. Matters arising from the minutes

Paul Bennett updated the group on some of the work being carried out by the other pharmacy bodies on the Pharmacy in England White Paper.

NPA

The Practice Committee had considered the report in detail and identified key principles that needed closer scrutiny and had divided the report into related areas.

CCA

The CCA had produced a working document on the report and were studying the recommendations.

Joint meeting

There had been a joint meeting held with the Chief Executive and Chairmen of the CCA, AIM, PSNC, NPA and RPSGB. The aim of the meeting had been

to consider, amongst other items, how the pharmacy organisations could collaborate in ensuring that the outputs of the report were implemented efficiently and effectively.

There had not been universal agreement from all the bodies on the way forward, but most of the organisations were agreed that collaborative working was the best way to ensure that the recommendations were implemented.

Paul Bennett advised that he or colleagues had contacted all the Chief Executives' of the relevant pharmacy organisations to promote the work that the English Pharmacy Board was undertaking and to try to ensure that there was cohesion across the organisations.

The output of the meeting had been that a paper would be produced that would illustrate how the bodies would work together, for instance, on minor ailments. Agreement had been gathered from CCA, AIM and NPA.

The working group agreed that further work be undertaken between the RPSGB and the PSNC to get the collaborative message back on track and to write a letter to Keith Ridge advising him that the organisations were intending to work together on the report. However it was also advised that the other pharmacy bodies not community based would need to be engaged and that the key groups briefed by the DoH before *Pharmacy in England* was published needed to be contacted.

Action

- i. find out which pharmacy organisations were invited to the *Pharmacy in England* event;
- ii. write a letter to Keith Ridge, signed by all of the relevant organisations, advising that the pharmacy organisations were intending to work together on the recommendations from *Pharmacy in England*;
- iii. organise a formal event and invite all the relevant pharmacy organisations to discuss the way forward;
- iv. divide the recommendations into 'chunks' for ease of use and to facilitate further work.

5. Revisit Annex 2 of the recommendations

The Chairman introduced paper 08.05/EPBP/02 which had been circulated and invited Jonathan Buisson to discuss the work he had carried out.

Jonathan Buisson advised that he had gone through Annex 2 and added more organisations as well as detailed the desired outputs from the work.

An updated version of Annex 2 is attached to these minutes.

In discussion the working group emphasised that the work started on the Darzi report needed to be included and that the whole process needed to be managed effectively.

The issue of how to capture best practise was debated as at present it was not within the remit of a particular organisation.

Action

- i. write to Keith Ridge to volunteer members of the English Pharmacy Board to be members on some of the working groups detailed in the report and advise that the Board was looking to convene a group of interested pharmacy organisations.

6. Gap Analysis

- Money
There was no indication of where the money would be coming from to finance some of the recommendations in the White Paper. It was agreed that a letter be written to Gary Bellfield, Director of Commissioning, to ensure pharmacists services were commissioned by PCTs in order to promote the White Paper and to encourage him to hold a stakeholder meeting with pharmacy as previously indicated by him.
- Health care professionals and patients
Needed to increase other health care professionals and patients confidence in their ability to deliver the contents of the White Paper.
- DDA
The report was vague over compliance with the legislation.
- Impact Assessments
In rolling-out the extension of pharmacists roles it was important that the quality of other services provided by pharmacists were not compromised
- Out of hours support
- Access to patient records (full diagnostic)

7. Urgent Recommendations and Core Priorities

The working group agreed that the following were the urgent recommendations:

- Collaboration with other pharmacy organisations
- Identify themes so that the recommendations could be 'grouped' for ease of use
- Start work on minor ailments, long term conditions and vascular care and to illustrate how these were different for hospital, community & PCT. The skills, location and different levels of input needed to be explored.
- Joint working between community and hospital pharmacists needed to be promoted urgently as admission and discharge to hospital were the most significant risk areas for a patient where medicines were concerned.
- Find out how the appointment of the new clinical directors was progressing and if English Pharmacy Board members could be on the panel

8. Any other business

Communications

Sultan Dajani raised the issue of communications and how the EPB working group on communications would take the work on the White Paper forward. David Pruce advised that all EPB members would be updated by email and

there would be a press release on the joint meeting of Pharmacy 2020 and the White Paper.

- 9. Date of next meeting**
To be confirmed.