

## COUNCIL

### Meeting to be held on Wednesday 29 July 2009 at 1 Lambeth High Street, London SE1

The Council meeting will commence at 0900 on 29 July 2009 in the conference suite, basement.

## Agenda

### PUBLIC BUSINESS

1. **Welcome to guests**
2. **Apologies for absence**
3. **Declaration of interests**
4. **Minutes of the public business part of the meeting of Council held on 20 May and 2 & 3 June 2009**
5. **Matters arising from the public business part of the minutes not specifically included in the agenda**

#### Professional leadership matters

6. **Special Resolution ballot result**  
To consider the results from the Special Resolution ([09.07/C/74](#) attached, Michele Savage, Advisor for Professional Body Governance)
7. **2010 National Pharmacy Boards election scheme**  
To consider the proposed 2010 National Pharmacy Boards election scheme ([09.07/C/75](#) attached, Michele Savage, Advisor for Professional Body Governance)
8. **Public interest and health issues**
9. **Implementation plan for medicines safety report**  
To agree the implementation plan ([09.07/C/76](#) attached, Eileen Neilson, Head of Policy Development)

#### Regulatory matters

10. **Pharmacy Regulation and Leadership Oversight Group (PRLOG)**  
To receive an update (*verbal report, Wendy Harris, Deputy Registrar*)
11. **Addition of a temporary case type suitable for non referral to the Investigating Committee to be used in the event of pandemic influenza**  
To agree the addition of a temporary case type and specific case examples ([09.07/C/77](#) attached, Sarah Billington, Chief Inspector)

**12. Reference from Education Committee**

**12.1 Code of Conduct for Pharmacy Students, Code of Conduct for Pharmacy Technicians and Fitness to Practise in Schools of Pharmacy**

To agree the Code of Conducts and Student Fitness to Practise ([09.07/C/78](#) attached, *Damian Day, Head of Accreditation*)

**13. Reference from Law & Ethics Committee**

**13.1 Addition of non-compliance with Responsible Pharmacist requirements to the list of cases types suitable for non referral to the Investigating Committee**

To agree the amendment of the list of case types suitable for non referral to the Investigating Committee ([09.07/C/79](#) attached, *Priya Sejpal, Head of Professional Ethics*)

**FOR NOTING**

**14. Statutory committees' statistics**

To note the statistics ([09.07/C/81](#) attached, *Jeanne Thircuir, Statutory Committees Manager*)

**Organisational matters**

**15. Chief Executive & Registrar's report**

**15.1 Minutes of committees circulated since the April 2009 meeting of Council**

to receive the minutes of the following committees

Law & Ethics Committee	5 May 2009
Education Committee	6 May 2009
Science Committee	7 May 2009
English Pharmacy Board	24 June 2009
Welsh Pharmacy Board	25 June 2009
Scottish Pharmacy Board	6 May 2009 & 10 June 2009

**15.2 Ratification of Officers decisions**

To ratify that the Society's seal be affixed to a minor works' building contract ([09.07/C/82](#) attached, *Jeremy Holmes, Chief Executive & Registrar*)

**16. Re-organisation of Society**

Report on re-organisation of the professional functions of the Society following consultation with staff on the new structure ([09.07/C/83](#) attached, *Viv Murch, Head of Human Resources*)

**17. 2010 Retention Fees consultation**

To consider the results of the 2010 retention fee consultation ([09.07/C/84](#) attached, *Zoe Mounsey, Head of Internal Communications*)

- 18. Appointment of one Council member to RPS Publishing Board**  
To seek expressions of interest ([09.07/C/85](#) attached, Robert Bolick, Director of Publishing)
- 19. Reference from Governance Committee**
- 19.1 Council Governance Handbook**  
To agree recommendations relating to the Council Governance Handbook ([09.07/C/86](#) attached, Martyn Schofield, Corporate Secretariat)

**FOR NOTING**

- 20. Schedule of Council and committee meetings 2010**  
To note the Council calendar for 2010 ([09.07/C/87](#) attached, Martyn Schofield, Corporate Secretariat)
- 21. Council meeting to be held outside London**  
To note the city and venue for October Council ([09.07/C/88](#) attached, Martyn Schofield, Corporate Secretariat)
- 22. Council update**  
To note the update and progress report ([09.07/C/89](#) attached, Martyn Schofield, Corporate Secretariat)
- 23. Appointments Panel report**  
To note the completed appointments process ([09.07/C/90](#) attached, Jeremy Holmes, Chief Executive & Registrar)
- 24. Report of the Returning Officer: election of Council members 2009**  
To note the annual report from the Returning Officer ([09.07/C/91](#) attached, Jeremy Holmes, Chief Executive & Registrar)
- 25. Any other business**