

## COUNCIL

### Meeting to be held on Tuesday 2 December and Wednesday 3 December 2008 at 1 Lambeth High Street, London SE1 7JN

The Council meeting will commence at 1030 on 2 December in committee session. The formal Council meeting will commence in public session at 1400 and continue on 3 December at 0900.

## Agenda

### PUBLIC BUSINESS

1. **Apologies for absence**
2. **Declaration of interests**
3. **Welcome to guests**
4. **Minutes of the public business part of the meetings of Council held on 7 October 2008** (*attached and previously circulated*) **and on 6 November 2008** (*attached*)
5. **Matters arising from the public business part of the minutes not specifically included in the agenda**

#### Professional leadership matters

6. **New professional body Prospectus**  
to receive an oral report on publication of the Prospectus and the feedback process (*Jeremy Holmes, Chief Executive and Registrar*)
7. **Pharmacy Practice Framework**  
to adopt the final draft of the Pharmacy Practice Framework and agree its publication ([08.12/C/116](#) *attached; lead staff, Dr Sue Ambler, Education Policy Lead*)
8. **Moving to the new Professional Body Assembly and National Pharmacy Board structures**  
to agree a proposal on moving to the new Assembly and National Pharmacy Board structures and related issues ([08.12/C/117](#) *to follow; lead staff, Michele Savage, Adviser on professional body governance*)
9. **Referral from Law & Ethics Committee: Posting of medicines**  
to agree the Society's policy on posting of medicines to third persons ([08.12/C/118](#) *attached; lead staff, Priya Sejpal, Head of Professional Ethics*)

10. **Referral from Science Committee: Future strategy for the Museum**  
to consider the recommendation that the future strategy for the Museum should be to seek charitable status ([08.12/C/119](#) attached; lead staff, Bernard Kelly, Director of Finance & Resources)
11. **Referral from Governance Committee: Remit of Science Committee**  
To consider a recommendation regarding the remit of the Science Committee ([08.12/C/120](#) attached; lead staff Averil Ridgway, Secretary, Governance Committee)
12. **A quality management feasibility study for the Pre-registration Scheme**  
to agree to publish "The Future Quality Management Strategies for Pharmacy Pre-registration Training: A Scoping Study" ([08.12/C/121](#) attached; lead staff Nicola Tyers, Head of Preregistration)
13. **Top Ups: NHS Guidance consultation**  
to agree delegation of final approval ([08.12/C/122](#) attached; lead staff, David Pruce, Director of Policy & Communications)
14. **Members designated as Fellows of the Society by the Panel of Fellows under Regulations Section 12**  
to note the Fellows designated in November 2008 and to resolve that the Common Seal of the Society be affixed to the certificates ([08.12/C/123](#) attached; lead staff, Jeremy Holmes, Chief Executive and Registrar)
15. **Public interest and health issues**  
to note any matters raised by Council members

#### **Regulatory matters**

16. **Council election 2009**  
to note retiring Council members and to agree arrangements for the conduct of the election as set out in the regulations ([08.12/C/124](#) attached; lead staff, Jeremy Holmes, Chief Executive and Registrar, Returning Officer)
17. **Patient and public involvement: Annual Report 2008**  
to approve the draft annual report for publication ([08.12/C/125](#) attached; lead staff, Vanda Thomas, Patient and Public Involvement Manager)
18. **The Commissions' proposals for a Directive on the application of patients' rights in cross-border healthcare**  
to consider the Society's response to the Department of Health consultation on the Commission's proposals ([08.12/C/126](#) attached; lead staff, Martha Pawluczyk, International Registration Manager)
19. **Referral from Law & Ethics Committee: Consideration of the use of records and fitness to practise history in relation to cases not referred to the Investigating Committee**  
to agree the management, use and disclosure of records and fitness to practise history resulting from cases not referred to the Investigating Committee but dealt with under the published threshold criteria ([08.12/C/127](#) attached; lead staff, Sarah Billington, Chief Inspector)

**FOR NOTING**

**20. Statutory Committees statistical report**

to note the statistics ([08.12/C/128](#) attached; lead staff, Jeanne Thircuir, Statutory Committees Manager)

**Organisational matters**

**21. RPSGB Staff pension scheme: Deed of Amendment**

to approve a draft deed of amendment and to resolve that the Common Seal of the Society be affixed ([08.12/C/129](#) attached, lead staff Bernard Kelly, Director of Finance & Resources)

**22. Pharmaceutical Trust for Educational and Charitable Objects: Appointment of new charity trustees**

to nominate two trustees ([08.12/C/130](#) attached, lead staff Bernard Kelly, Director of Finance & Resources)

**23. Chief Executive & Registrar's report**

**a) Location of Council meetings in 2009**

to agree the location of Council meetings outside London in 2009 ([08.12/C/131](#) attached; lead staff, Averil Ridgway, Head of Secretariat)

**b) Recommendation from the Officers**

to consider a recommendation from the Officers regarding an observer on the Revalidation Advisory Group ([08.12/C/132](#) attached; lead staff, Jeremy Holmes, Chief Executive and Registrar)

**c) Minutes circulated since the June 2008 meeting of the Council**

to receive the minutes of the following committees

Scottish Pharmacy Board	1 October 2008
Welsh Pharmacy Board	9 October 2008
Science committee	16 October 2008
Education Committee	24 October 2008
Law & Ethics Committee	24 October 2008
Governance Committee	28 October 2008
English Pharmacy Board	29 October 2008
Policy & Communications Forum	7 November 2008

**24. Any other business**

**FOR NOTING**

**25. Council update**

to note the update and progress report ([08.12/C/133](#) attached; lead staff Averil Ridgway, Head of Secretariat)

***For noting***

Items listed under the heading "FOR NOTING" above are circulated for information only. Council is asked to note these. Questions on the detail should be addressed to the staff lead outside the Council meeting. If a Council member wishes to discuss the detail of any of these papers please notify Averil Ridgway, Head of Secretariat, at least 48 hours before the commencement of the Council meeting in order that the President may be advised.