

## COUNCIL

### Meeting to be held on Tuesday 3 June and Wednesday 4 June 2008 at 1 Lambeth High Street, London SE1

The Council meeting will commence at 1030 on 3 June in committee session. The formal Council meeting will commence in public session at 1400 in the Council Chamber and continue on 4 June at 0900.

## Agenda

### PUBLIC BUSINESS

1. **Apologies for absence**
2. **Declaration of interests**
3. **Welcome to guests**  
Mr David Morgan, Clwyd Branch (Secretary)  
Mrs Mags Norva, Mersey Region  
Mr Charles Flynn, Isle of Man (Secretary)  
Mr Allan Robinson, Nottingham and District Branch  
Miss Jodie Taylor, BPSA
4. **Welcome to new Council members**

**The following two items will be taken as the first item of business in public session at 0900 on Wednesday 4 June 2008**

5. **Election of the Society's Officers for 2008/09**  
to elect the Officers of the Society ([08.06/C/43](#) attached, lead staff Jeremy Holmes, Chief Executive & Registrar)  
  
The election addresses for members of Council being nominated for the office of President will have been circulated prior to the meeting.  
  
Council members standing for Vice-President and Treasurer and the lay and additional member of Council working with the Officers may also submit statements in support of their candidature which, if submitted, will also be circulated prior to the meeting.  
  
The Vice-President will take the chair for the election of the President.  
  
The election of the President may be followed by a fifteen-minute break, after which the election of Vice-President and Treasurer will be held.  
  
The President will take the chair.
6. **Election of lay member of Council and of additional member of Council to work with the Officers**  
to elect the lay member and additional member of Council to work with the Officers (in the absence of an Immediate Past President) ([08.06/C/43](#) attached, lead staff Jeremy Holmes, Chief Executive & Registrar)

7. **Appointment to the English Pharmacy Board**  
to elect a pharmacist member of Council to the English Pharmacy Board)  
([08.06/C/44](#) attached, lead staff Jeremy Holmes, Chief Executive & Registrar)
8. **Standing Orders of the Council**  
to adopt the Standing Orders of Council, as provided for in Section 15 of the Regulations ([08.06/C/45](#) attached, lead staff Averil Ridgway, Secretary, Governance Committee)
9. **Adoption of the Council Governance Handbook**  
to adopt the Council Governance Handbook for 2008/09, on the recommendation of the Governance Committee, ([08.06/C/46](#) attached, lead staff Averil Ridgway, Secretary, Governance Committee)
10. **Minutes of the public business part of the meetings of Council held on 1 and 2 April, on 24 April 2008 and on 21 May 2008 (to follow)**
11. **Matters arising from the public business part of the minutes not specifically included in the agenda**

#### **Professional leadership matters**

12. **Report of the Clarke Inquiry into the principles, functions and structure of a future professional body for pharmacy**  
to receive an oral report from Jeremy Holmes, Chief Executive & Registrar
13. **Report on the one hundred and sixty seventh Annual General Meeting of the Society held on Wednesday 21 May 2008**  
to receive the report of the 167<sup>th</sup> Annual General Meeting ([08.06/C/47](#) attached, lead staff Jeremy Holmes, Chief Executive & Registrar)
14. **Branch Representatives' Meeting (BRM)**  
to note motions carried, amended and lost at the BRM meeting held on 22 May 2008 ([08.06/C/48](#) attached; lead staff, Amanda King, Membership Manager)

#### **FOR NOTING**

15. **Members designated as Fellows of the Society by the Panel of Fellows under Byelaws Section III**  
to note the members designated as Fellows of the Society for 2008  
([08.06/C/49](#) attached, lead staff Jeremy Holmes, Chief Executive & Registrar)

#### **Regulatory matters**

16. **Pharmacy Regulation and Leadership Oversight Group (PRLOG)**  
to receive an update ([08.06/C/50](#) attached; lead staff, Christine Gray, Head of Corporate Governance)

17. **Referral from Law & Ethics Committee: Consideration of cases suitable for non-referral to the Investigating Committee**  
to consider and agree a recommendation for the threshold criteria and the categories and handling of cases suitable for non-referral to the Investigating Committee, following the public consultation ([08.06/C/51](#) attached; lead staff, Jackie Giltrow, Head of Regulatory Transition)
18. **Administrative determination of registration and retention forms**  
to approve the forms relating to registration, retention and fees ([08.06/C/52](#) attached, lead staff Jeremy Holmes, Chief Executive & Registrar)

**FOR NOTING**

19. **Statutory Committees statistical report**  
to receive the statistics ([08.06/C/53](#) attached; lead staff, Jeanne Thircuir, Statutory Committee Manager)

**Organisational matters**

20. **Referral from Governance Committee: Council confidential business: attendance of branch/regional observers**  
to consider a recommendation ([08.06/C/54](#) attached; lead staff Averil Ridgway, Head of Secretariat)
21. **Minutes circulated since the April 2008 meeting of the Council**  
to receive the minutes of the following committees
- |                         |                 |
|-------------------------|-----------------|
| English Pharmacy Board  | 16 April 2008   |
| Science Committee       | 1 May 2008      |
| Welsh Pharmacy Board    | 7 February 2008 |
| Welsh Pharmacy Board    | 15 April 2008   |
| Scottish Pharmacy Board | 9 April 2008    |

**FOR NOTING**

22. **Council update**  
to note the update and progress report ([08.06/C/55](#) attached; lead staff Averil Ridgway, Head of Secretariat)
23. **Any other business**

**For Information**

Items listed under the heading “FOR NOTING” above are circulated for information only. Council is asked to note these. Questions on the detail of should be addressed to the staff lead outside the Council meeting. If a Council member wishes to discuss the detail of any of these papers, please notify Averil Ridgway, Head of Secretariat, at least 48 hours before the commencement of the Council meeting in order that the President may be advised.