

## COUNCIL

### Meeting to be held on Tuesday 11 December and Wednesday 12 December 2007 at 1 Lambeth High Street, London SE1

The Council meeting will commence at 1030 in committee session in the Conference Suite. The formal Council meeting will commence at 1400 in the Council Chamber in the Conference Suite with business ending at 1745 for the presentation of an Honorary Membership. The formal meeting will continue on 12 December at 0900, ending at 1530.

## Agenda

### PUBLIC BUSINESS

1. **Apologies for absence**
2. **Declaration of interests**
3. **Welcome to guests**  
Mrs Sally Greensmith, West Surrey Branch  
Dr Roy Daisley, Chair, South East of England Region  
Miss Heena Bhakta, President, BPSA
4. **Minutes of the public business part of the meetings of Council held on 2 and 3 October 2007 (*attached*) and 1 November 2007 (*attached*)**
5. **Matters arising from the public business part of the minutes not specifically included in the agenda**
6. **Chief Executive and Registrar's report**
  - a) **Pharmacy Regulation and Leadership Oversight Group (PRLOG)**  
to receive an update ([07.12/C/110](#) *attached*; lead staff, Christine Gray, Head of Corporate Governance)
  - b) **Department of Health's Professional Regulation and Patient Safety Programme – working groups**  
to receive an update ([07.12/C/111](#) *attached*; lead staff, Eileen Neilson, Head of Policy)
  - c) **Independent inquiry on the principles, functions and structure of a future professional body**  
to receive an update ([07.12/C/112](#) *attached*; lead staff, Eileen Neilson, Head of Policy)
  - d) **Council election 2008**  
to note retiring Council members and to agree arrangements for the conduct of the election as set out in the regulations ([07.12/C/113](#) *attached*; lead staff, Jeremy Holmes, Chief Executive and Registrar, Returning Officer)

**e) Minutes circulated since the October meeting of Council**

to receive the minutes of the following committees

Governance Committee	19 September 2007
Law & Ethics Committee	9 October 2007
Science Committee	11 October 2007
English Pharmacy Board	17 October 2007
Welsh Pharmacy Board	11 October 2007
Scottish Pharmacy Board	24 October 2007

**7. Staged payment of retention fees: proposed amendments to registration rules**

to agree proposals for amendments to the registration rules for consultation, to enable collection of the annual retention fee by staged payment  
([07.12/C/114](#) attached; lead staff, Andrew Gardner, Head of Registration)

**8. Referrals from Law & Ethics Committee**

**a) Consideration of cases for non-referral to the Investigating Committee –single dispensing errors**

to consider criteria and actions for non-referral to Investigating Committee relating to single dispensing errors and that the membership and stakeholder be consulted on the proposals  
([07.12/C/115](#) attached; lead staff, Priya Sejpal, Acting Head of Law & Ethics)

**b) Consideration of other cases for non-referral to the Investigating Committee**

to consider criteria and actions for non-referral to Investigating Committee and that the membership and stakeholders be consulted on the proposals ([07.12/C/116](#) attached; lead staff, Priya Sejpal, Acting Head of Law & Ethics)

**c) Health Act 2006 – Content of the Responsible Pharmacist Regulations**

to receive an update noting that the Council will consider the Society's draft response to the consultation in confidential business  
([07.12/C/117](#) and [07.12/C/139](#) (additional paper) attached; lead staff, Priya Sejpal, Acting Head of Law & Ethics)

**9. Student Registration – responding to a consultation by the Department of Health**

to note the outcome of the student registration consultation and the response to the Department of Health ([07.12/C/118](#) attached; lead staff, Damian Day, Head of Accreditation)

**10. Regulations, Byelaws and Guidance**

**a) Guidance to underpin the draft Regulations for the suspension / removal of Council members**

to agree draft guidance, on the recommendation of the Governance Committee ([07.12/C/119](#) attached; lead staff, Christine Gray, Head of Corporate Governance)

- b) Branch guidance under draft Regulations section 15**  
to agree draft guidance ([07.12/C/120](#) attached; lead staff, Elaine Mulingani, Internal Governance Co-ordinator)
  - c) BPSA-RPSGB agreement**  
to consider and approve a draft agreement between the Society and the BPSA ([07.12/C/121](#) attached; lead staff, Elaine Mulingani, Internal Governance Co-ordinator)
  - d) Byelaws to Regulations: Batch 2 – report on gazetting**  
to note a report on the gazetting to date and authorise the President or Vice-President to approve submission of regulations to the Privy Council for approval at end of gazetting period ([07.12/C/122](#) attached; lead staff, Christine Gray, Head of Corporate Governance)
- 11. Patient and public involvement first annual report**  
to approve the draft annual report ([07.12/C/123](#) attached; lead staff, Vanda Thomas, Patient and Public Involvement Manager)
  - 12. Recognition of pharmacist prescribers and the use of post nominal initials**  
to consider options for appropriate post nominal initials for use by pharmacist prescribers ([07.12/C/124](#) attached; lead staff, Dr Peter Wilson, Head of Postregistration)
  - 13. CPD for New Roles in NHS Pharmacy Services – The Role of the Society**  
to consider options arising from the All Party Pharmacy Group recommendations on payment for CPD in pharmacy ([07.12/C/125](#) attached; lead staff, Dr Peter Wilson, Head of Postregistration)
  - 14. Regulation of pharmacy technicians: amendment to interim appeals committee constitution and dealing with complaints against pharmacy technicians**  
to agree an amendment to the constitution of the interim appeals committee ([07.12/C/126](#) to follow; lead staff, Janet Flint, Head of Support Staff Registration)
  - 15. The Portugal Agreement under the Health Professionals Crossing Borders Initiative**  
to endorse the Healthcare Professionals Crossing Borders, Portugal Agreement, 2007 ([07.12/C/127](#) attached; lead staff Martha Pawluczyk, Overseas Registration Manager)
  - 16. Procedures for processing applications for ‘visiting EEA pharmacist’ status from persons with non-compliant qualifications/work experience**  
to consider and approve the procedures ([07.12/C/128](#) attached; lead staff Martha Pawluczyk, Overseas Registration Manager)
  - 17. Any other business**

### For Information

The following items are circulated for information only. Council is asked to note these items.

Questions on the detail should be addressed to the staff lead outside the Council meeting in order facilitate the flow of business at the meeting.

If a Council member wishes Council to discuss the detail of any of these papers at the meeting, please notify Averil Ridgway, Head of Secretariat, at least 48 hours before the commencement of the Council meeting in order that the President may consider the request.

18. **Statutory Committees: statistics**  
to receive the case statistics ([07.12/C/129](#) to follow; lead staff, Jeanne Thircuir, Statutory Committee Manager)
19. **Council update and progress on strategic objectives**  
to note the update and progress report ([07.12/C/130](#) attached; lead staff Averil Ridgway, Head of Secretariat)
20. **Council for Healthcare Regulatory Excellence (CHRE): 10 October 2007 (unapproved)**  
to note the minutes of the unapproved minutes of the meeting held on 10 October 2007 ([07.12/C/131](#) attached; lead staff – Jeremy Holmes, Chief Executive and Registrar)

## Presentation of Honorary Membership to

Professor Michael Schofield

will take place at 1745 on Tuesday 11 December 2007