

COUNCIL

Meeting to be held on Tuesday 5 June and Wednesday 6 June 2007 at 1 Lambeth High Street, London SE1

The Council meeting will commence at 1330 in committee session. The formal Council meeting will commence in public session at 1530 in the Council Chamber and continue on 6 June at 0900.

Agenda

PUBLIC BUSINESS

1. **Apologies for absence**
2. **Declaration of interests**
3. **Welcome to guests**
Preeti Sharma, Secretary, the Hounslow & District Branch
Brian Midcalf, Leeds Branch
Paul McGorry, Yorkshire Region
Marilyn Davies, Secretary, Morgannwg Branch
4. **Welcome to new Council members**

The following two items will be taken as the first item of business in public session at 0900 on Wednesday 6 June 2007

5. **Election of the Society's Officers for 2007/8**
to elect the Officers of the Society ([07.06/C/47](#) attached, lead staff Ann Lewis, Secretary & Registrar)

The election addresses for members of Council being nominated for the office of President will have been circulated prior to the meeting.

The Secretary & Registrar will take the chair for the election of the President.

The election of the President will be followed by a fifteen-minute break, after which the election of Vice-President and Treasurer will be held.

The President will take the chair.
6. **Election of lay member of Council and an additional member of Council to work with the Officers**
to elect the lay member and additional member of Council to work with the Officers, if required ([07.06/C/47](#) attached, lead staff Ann Lewis, Secretary & Registrar)

7. **Standing Orders of the Council**
to adopt the Standing Orders of Council, as set out in the Byelaws Section VII ([07.06/C/48](#) attached, lead staff Averil Ridgway, Secretary, Governance Committee)
8. **Minutes of the public business part of the meetings of Council held on 27 and 28 March, 20 April 2007 (attached) and 16 May 2007 (attached)**
9. **Matters arising from the public business part of the minutes not specifically included in the agenda**
10. **Secretary and Registrar's report**
 - a) **Report of the working party on professional regulation and leadership in pharmacy**
to note an oral report (lead staff, Ann Lewis, Secretary & Registrar)
 - b) **Adoption of the Council Governance Handbook**
to adopt the Council Governance Handbook for 2007/08 ([07.06/C/49](#) attached, lead staff Averil Ridgway, Secretary, Governance Committee)
 - c) **Report on the one hundred and sixty sixth Annual General Meeting** of the Society held on Wednesday 16 May 2007
to receive the report of the 166th Annual General Meeting ([07.06/C/50](#) attached; lead staff, Ann Lewis, Secretary & Registrar)
 - d) **Regulations on Special Resolutions**
to agree that the regulations be gazetted ([07.06/C/51](#) attached; lead staff, Christine Gray, Head of Corporate Governance) **Please note this item will only be circulated for consideration if comments have been received from the Privy Council advisers**
 - e) **Minutes circulated since the April meeting of Council**
to receive the minutes of the following committees

Science Committee	1 March 2007
Governance Committee	27 April 2007
English Pharmacy Board	13 April 2007
Welsh Pharmacy Board	26 April 2007
 - f) **Resignation of a Council Member**
to note the resignation of Mr Colin Ranshaw from the Council and to consider options for the remainder of his term of office ([07.06/C/51A](#) attached; lead staff, Ann Lewis, Secretary & Registrar)
11. **Referrals from Education Committee**
 - a) **A quality management feasibility study for the Preregistration Scheme**
to consider a proposal to undertake a feasibility study ([07.06/C/52](#) attached; lead staff, Nicola Tyers, Pre-registration Manager)

- b) **Fit for the Future phase two: revising the education of prospective pharmacists and pharmacy technicians**
to consider a proposal to revise the content of the education of prospective pharmacists ([07.06/C/53](#) attached; lead staff, Damian Day, Head of Accreditation)
12. **Referrals from Law & Ethics Committee**
- a) **Standards and guidance documents to support the revised code of ethics**
to consider and agree the standards and guidance documents that will support the revised Code of Ethics for Pharmacists and Pharmacy Technicians ([07.06/C/54](#) attached; lead staff, Lynsey Cleland, Head of Professional Ethics)
13. **Referrals from Governance Committee**
- a) **Draft Guidance to support Special Resolutions**
to agree draft guidance ([07.06/C/55](#) attached; lead staff, Christine Gray, Head of Corporate Governance) **Please note this item will only be circulated for consideration if comments on the relevant draft regulations (see 10 (a) above) have been received from the Privy Council advisers**
14. **Branch Representatives' Meeting (BRM)**
to note motions carried, amended and lost at the BRM meeting held on 18 May 2007 ([07.06/C/56](#) attached; lead staff, David Pruce, Director Practice & Quality Improvement)
15. **Referral from Science Committee**
- a) **Museum Access and Learning Policy**
to update the Society's Museum's existing Access and Learning Policy ([07.06/C/57](#) attached; lead staff, Briony Hudson, Keeper of the Museum Collections)
16. **Voluntary Register of Pharmacy Technicians: health declarations**
to consider and agree an amendment to the Pharmacy Technicians (Voluntary Registration) Protocol 2006 ([07.06/C/58](#) attached; lead staff, Janet Flint, Head of Support Staff Registration)
17. **Pharmacists and Pharmacy Technicians Order 2007**
Administrative determinations: Forms - EEA
to consider recommendations for and to make "administrative determinations" to ensure that the registration processes for pharmacists may continue under and comply with the new registration rules ([07.06/C/59](#) attached – staff lead, Martha Pawluczyk, Overseas Registration Manager)

- 18. The implementation of the new Recognition of Professional Qualifications Directive (Directive 2005/36/EC)**
to consider the Society's response to the government consultation on the implementation of Directive 2005/36/EC ([07.06/C/69](#) attached; lead staff – Martha Pawluczyk, Overseas Registration Manager)
- 19. Measures to address issues in qualifications for exempt applicants under Directive 2005/36/EC**
to consider and agree compensation measures ([07.06/C/70](#) attached; lead staff – Martha Pawluczyk, Overseas Registration Manager)
- 20. Any other business**

For Information

The following items are circulated for information only. Council is asked to note these. Questions on the detail of should be addressed to the staff lead *outside* the Council meeting. If a Council member wishes to discuss the detail of any of these papers, please notify Averil Ridgway, Head of Central Administration, at least 48 hours before the commencement of the Council meeting in order that the President may be advised.

- 21. Members designated as Fellows of the Society by the Panel of Fellows**
To note the members designated as Fellows of the Society for 2006 ([07.06/C/60](#) attached; lead staff Ann Lewis, Secretary & Registrar)
- 22. Infringements Committee: statistics**
to receive the updated case statistics ([07.06/C/61](#) attached; lead staff Mandie Lavin, Director, Fitness to Practice & Legal Affairs)
- 23. Council update and progress on strategic objectives**
to note the update and progress report ([07.06/C/62](#) attached; lead staff Averil Ridgway, Head of Secretariat)
- 24. Pharmacy 2020**
to note an update ([07.06/C/63](#) attached; lead staff, David Pruce, Director Practice & Quality Improvement)